



Scoil Mhuire gan Smál
Clondulane N.S.
Clondulane, Fermoy, Co. Cork,
Phone (025) 32863
Email: info@clondulanens.org

Scoil Mhuire Gan Smal Clondulane

Roll No 17955j

Intimate Care, Toileting and Physical Contact Policy

Children with Specific Toileting/Intimate Care Needs:

- In all situations where a pupil needs assistance with Toileting/intimate care, a meeting will be convened, after enrolment and before the child starts school
- Parents, Guardians, Principal, Class Teacher, SNA, and if appropriate, the pupil, will attend
- The specific care needs of the child, and how the school will meet them, will be clarified
- Personnel involved in this care will be identified
- Provision for occasions when staffs are absent will be outlined (e.g. Substitute SNA's will not generally be involved in intimate care. Any change of personnel will be discussed with the pupil, if appropriate)
- Two members of staff will be present when dealing with intimate care needs
- Any changes will be discussed with parent/guardian and pupil and noted in writing to the pupil's file
- As far as possible the pupil will be involved in identification of his/her personal requirements, wishes, changes etc
- A written copy of the agreement will be kept on the pupils file
- Parents will be notified of any changes from agreed procedures
- At all times the dignity and privacy of the pupil will be paramount in addressing intimate care needs
- Staff will wear protective gloves

Toileting Accidents:

- At the junior infant induction meetings, the school procedures will be outlined to parents, and they will be asked to submit in writing specific wishes regarding toileting accidents
- A supply of clean underwear, wipes, track-suit bottoms etc will be kept in the school
- In the first instance, the pupil will be offered fresh clothing to clean and change themselves
- If, for any reason, the child is unable to clean or change themselves, the procedure outlined by parents will be followed
- If staff must clean /change the child, two members of staff, familiar to the child will attend to him/her



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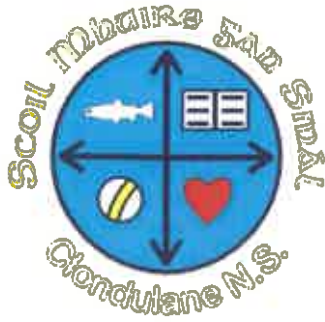
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- Parents will be notified of these accidents
- A record of the incident should be kept

Physical Contact

There are many times when physical contact is used in our school, such as patting a child in affirmation, administering first aid and meeting intimate care needs. However, our duty of care to others means that it may on occasion also be necessary to use physical contact to restrain a child who is putting themselves or another person at risk of injury. This policy governs the use of these practices. The following table, which is not exhaustive, outlines the circumstances where physical contact may be used in the school:

Category 1	Category 2	Category 3	Category 4	Category 5
Curriculum	Reassurance/ Comfort	Intimate Care/ First Aid/Safety	Non-Contact Restrictions/ Containment	Use of Physical Intervention/ Force
PE/ Games	Pat on arm for praise/ reassurance	Cleaning cuts	High handles or coded access on doors	Disengaging from a grab/ hair pull
Music	Holding hand of upset child or to prevent absconding	Toileting	Locks on cleaning cupboards or lunch cupboards	Escorting a resisting pupil to a safer location
Drama	High Fives	Lifting a child down from a height	Fences around playgrounds	Breaking up a fight/ blocking a pupil's path
Sensory Programmes	Hugs	Dressing/ personal hygiene	Harnesses on seat/transport	Restraint
Physical Prompting to support learning	Sitting on laps (very young children)	Taking a dangerous object from a child	Prevention from participating in certain curricular activities that	Withdrawal



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			may pose unacceptable risks	
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Categories 1 through 3 and are necessary in order to take care of and teach our pupils and are not considered to be restrictive. Categories 4 and 5, however, *are* restrictive and require careful thought and consideration before being employed by staff. *Any use of such restrictions must be discussed with the Principal and agreed with parents and in some instances with relevant multi-disciplinary staff.*

Review Procedures

It is recommended that this policy is reviewed annually, in the light of changing information and in consultation with the wider community.

Timeframe

Ratification and Review:

This policy was ratified by the BoM on 8/9/21. It will be reviewed in the event of incidents or on the enrolment of child/children with significant medical conditions, but no later than 8/9/23

Implementation:

The policy has been implemented since 8/9/21.

Ratified by the Board of Management on 7th Sept 2021

Chairman: Jam O'Brien

Date: 7th Sept. 2021

